COMMUNITY GROWTH FOUNDATION

Date: _____

From: Community Growth Foundation

Re: Course Information for Employer Education Reimbursement Review

This memo is provided to support _____'s request for education assistance, tuition reimbursement, or professional development reimbursement related to enrollment in the Faith-Inspired Leadership in Property Management course.

The course is offered through Community Growth Foundation, in collaboration with Grand Canyon University, and is designed for professionals serving in property management, multifamily housing, resident services, operations, leadership, and related fields.

**Course Overview**

Faith-Inspired Leadership in Property Management is a professional development course created to help property management professionals strengthen their leadership, resident engagement, and community-building practices. The course connects practical property management responsibilities with values-based leadership, ethical decision-making, service-minded communication, and the development of healthier resident communities.

**Professional Relevance**

This course may be relevant to employees whose roles include property management, leasing, resident relations, operations, team leadership, community engagement, resident services, or organizational leadership. Through the course, participants explore practical ways to improve how they lead teams, serve residents, navigate challenging situations, and contribute to a stronger community culture within multifamily housing environments.

**Course Details**

- **Course Name**: Faith-Inspired Leadership in Property Management
- **Program Type**: Professional Development / Certificate Course
- **Course Provider**: Community Growth Foundation in collaboration with Grand Canyon University
- **Course Format**: Online / Self-paced
- **Course Dates**: _____
- **Total Course Cost**: $ _____
- **Course Information**: https://communitygrowthfoundation.org/education/

Upon graduation, the participant will receive a Community Growth Foundation completion certificate which may be submitted as documentation of completion if required by the employer's reimbursement policy.

For questions or verification, please contact Amy Sullivan at amy@communitygrowthfoundation.org.

Sincerely,

Amy Sullivan
Community Growth Foundation Managing Director